UNC HEALTH®

VOLUNTEER COUNCIL
G-1 GRANT GUIDELINES

*Funding will support the Patient & Family Centered Care approach
to health care as outlined in "Carolina Care," and meet the following guidelines:*

1. Grant approval is for "start-up" projects, or "one time only funding;" sustaining funds must be sought through departmental budgeting process or other sources.

2. Project initiative must have objective, measurable results with supporting data.

3. Capital expenses must initially be submitted through the departmental budget.

4. A Follow-Up Report on how the funds were used to benefit the hospital, staff, patients, or families must be submitted to the council within 90 days of project completion.

Application Instructions:
1. Complete the application (Form G-2) for grants over $100.00. *
2. For grants over $500, please include estimates from multiple vendors and any additional supporting information.
3. Submit your completed application to the council: Beth.Bailey@unchealth.unc.edu by the corresponding submission date.
4. You will receive an email regarding the council's decision.

Payment Procedures (if approved):
1. It is recommended that, when possible, purchases be made through our own "Cranberry Corner," "Butterfly Boutique," or "Gift Gallery" gift shops. Teressa.Stout@unchealth.unc.edu.
2. Submit the Reimbursement Form (G-3) to: Beth.Bailey@unchealth.unc.edu for either personal reimbursement (attach receipts), or vendor payment (attach invoices).
3. Approved funds are available for only 90 days after the date of approval.

Grant Submission	Council Meeting
July 4, 2023	July 11, 2023
September 5, 2023	September 12, 2023
November 7, 2023	November 14, 2023
January 2, 2024	January 9, 2024
March 5, 2024	March 12, 2024
May 7, 2024	May 14, 2024

Form #	Usage
G-1	Grant Guidelines
G-2	Grant Application
G-3	Reimbursement Form
G-4 A	Grant Approval
G-4 B	Grant Non-Approval
G-5	Follow-up Report

*For grants under $100, please contact: Beth.Bailey@unchealth.unc.edu

5/17/19; 7/9/20; 5/27/21; 6/10/21; 6/6/22; 5/10/23; 6/23